SCDC Merchant Approval Request Form
to Close Business for Annual Repairs & Maintenance

If you are conducting annual maintenance and housekeeping projects, which necessitates closing your business temporarily, please complete and submit the following approval request form to Kboyle@seasidefl.com.

Please note: all requests must be submitted to me at least 7 days in advance of the requested closing date(s). If you are requesting for more than 1 business, please submit a separate form for each.

Today's Date: _____

Name of Business:_____ Contact: _____

Contact's Phone #: _____ Email: _____

Requested Dates to Be Closed: _____

Please provide a detailed list of projects & work to be completed. ***If you are hiring a contractor(s), please also specify name(s) of company/contractor & contact information:***

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